## **Database Form Instructions**

Situation / violation	Please enter the case name
Forced eviction	Indicate if the situation is one involving forced eviction, resulting in the violation of housing and/or land rights.  Note: violations may occur in combinations. For example, an eviction may be simultaneously a demolition and a dispossession, or any of these could arise from the privatization of a public good or service. You should indicate all of the relevant situations/violations featured in your case. The database will understand that the numbers you enter express the combined totals from all the violations in this case, unless you specify which data relate exclusively to a specific type of violation.
§ Costs	Record your costs and losses resulting from the eviction (e.g., transport, alternate housing, personal possessions, health and injury-related costs). Land and Housing damages and losses are recorded below.
Demolition / damage / destruction	Indicate whether the situation/violation involves demolition, damage or destruction of housing or other property.  Note: violations may occur in combinations. For example, an eviction may be simultaneously a demolition and a dispossession, or any of these could arise from the privatization of a public good. You should indicate all of the relevant situations/violations featured in your case. The database will understand that the numbers you enter express the combined totals from all the violations in this case, unless you specify which data relate exclusively to a specific type of violation.
§ Land losses	Indicate the material value of land (equivalent in Euros). Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports.  Caveat: It is recognized that this is a particularly difficult point in some cases. Please keep in mind that indicating the value of loss does not assume loss of ownership or other legal tenure, and that quantifying the losses resulting from the damage/destruction does not equate with transfer of ownership or other form of

	tenure to the party carrying out the destructive act.
§ Housing losses	Indicate the material value of housing losses (equivalent in Euros). Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports. Caveat: It is recognized that this is a particularly difficult point in some cases. Please keep in mind that indicating the value of housing lost does not assume loss of home ownership or other legal tenure, and that quantifying the losses resulting from the demolition/damage/destruction does not equate with transfer of ownership or other form of tenure to the party carrying out the demolition/damage/destruction.
§ Infrastructure losses	Indicate the value of loss resulting from the infrastructure damaged or destroyed as a result of violation equivalent in Euros. If the act affects public infrastructure, the loss may be in the form of costs to obtain replacement facilities. If the affected infrastructure is privately built or installed, then the amount of loss would include that value of the infrastructure itself lost to the owner(s), as well as the cost to obtain replacement facilities. Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports.
Dispossession / confiscation	Indicate whether the situation/violation involves dispossession/ confiscation.  Note: violations may occur in combinations. For example, an eviction may be simultaneously a demolition and a dispossession, or any of these could arise from the privatization of a public good or service. You should indicate all of the relevant situations/violations featured in your case. The database will understand that the numbers you enter express the combined totals from all the violations in this case, unless you specify which data relate exclusively to a specific type of violation.
§ Land losses	Indicate the material value of land losses (equivalent in Euros). Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports.  Caveat: It is recognized that this is a particularly

		difficult point in some cases. Please keep in mind that indicating the value of land lost does not assume loss of land ownership or other legal tenure, and that quantifying the losses resulting from the confiscation/dispossession does not equate with transfer of ownership or other form of tenure to the party carrying out the confiscation/dispossession.
\$	Housing losses	Indicate the material value of housing losses incurred (equivalent in Euros). Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports. Caveat: It is recognized that this is a particularly difficult point in some cases. Please keep in mind that indicating the value of the housing lost does not assume loss of housing ownership or other legal tenure, and that quantifying the losses resulting from the confiscation/dispossession does not equate with transfer of ownership or other form of tenure to the party carrying out the confiscation/dispossession.
&\$	Infrastructure losses	Indicate the value of the loss of infrastructure (equivalent in Euros) as a result of dispossession/confiscation. Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports. Infrastructure includes energy (electricity, gas, etc.), health, transportation, drainage and sewage, wastemanagement and water-delivery services and/or facilities.  Indicate the value of loss resulting from the infrastructure confiscated/acquired as a result of the violation (equivalent in Euros). If the act affects public infrastructure, the loss may be in the form of costs to obtain replacement facilities. If the affected infrastructure is privately built or installed, then the amount of loss would include that value of the infrastructure itself lost to the owner(s), as well as the cost to obtain replacement facilities.
§	Water losses	Indicate the value of water lost as a result of the dispossession/confiscation of the water resource (equivalent in Euros). Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports.

Privat servic	tization of public goods and ses	Indicate here if privatization of public goods and services has led to a violation of housing and/or land rights.  Note: violations may occur in combinations. For example, an eviction may be simultaneously a demolition and a dispossession, or any of these could arise from the privatization of a public good or service.
8	Land losses	Indicate the material value of land losses (equivalent in Euros). Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports.  Caveat: It is recognized that this is a particularly difficult point in some cases. Please keep in mind that indicating the value of land lost does not assume loss of land ownership or other legal tenure, and that quantifying the losses resulting from the privatization does not equate with transfer of ownership or other form of tenure to the privatizing party.
<b>§</b>	Housing losses	Indicate the material value of housing losses (equivalent in Euros). Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports. Caveat: It is recognized that this is a particularly difficult point in some cases. Please keep in mind that indicating the value of housing lost does not assume loss of housing ownership or other legal tenure, and that quantifying the losses resulting from the privatization does not necessarily equate with transfer of ownership or other form of tenure to the privatizing party.
<b>%</b>	Infrastructure losses	Indicate the value of infrastructure lost as a result of the privatization (equivalent in Euros). Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports.  In the case of privatizing public infrastructure, the loss may be the additional costs/use fees required to obtain the same level of the public good or service from the original or other replacement facility. If the privatized infrastructure includes also the transfer of privately built or installed facilities to another owner or

	manager, then the amount of loss would include also that value of the infrastructure itself lost to the owner(s), as well as the additional cost required to obtain replacement public goods or services.
§ Water	Indicate the value of lost revenue and/or increased cost resulting from the privatization of water services (equivalent in Euros). This value would include any increased costs required to access the original volume and quality of water, including any added user fees and maintenance services, etc.  Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports.
§ Sanitation	Indicate the value of lost revenue and/or increased cost resulting from the privatization of sanitation services (equivalent in Euros). This difference in cost includes lowered salaries, added taxes, user fees and maintenance fees, etc.  Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports.
§ Energy	Indicate the value of lost revenue and/or increased cost resulting from the privatization of energy services equivalent in Euros. This includes effective cost increases, include additional taxes, user fees maintenance services.  Please note also that these values may change, increasing in the long term. It will always be possible for you to update or correct these data by submitting new "Development" reports.
§ Other	Indicate the value of lost revenue and/or increased cost resulting from the privatization of other services (equivalent in Euros). This includes privatizations of health, transportation, drainage and sewage services.
What is affected:	Mark which of the following have been affected as a result of the situation/violation described above.
Housing: social/public	Tick the box to indicate if social or public housing is affected by the violation.
Housing: private	Tick the box to indicate if private housing is affected by the violation.
Land: social/public	Tick the box to indicate if public land is affected by

	the violation.
Land: private	Tick the box to indicate if private land is affected by the violation.
Land: communal	Tick the box to indicate if communal land is affected by the violation.
Infrastructure: water	Tick the box to indicate if water resources or infrastructure were affected by the violation.
Infrastructure: energy	Tick the box to indicate if energy resources or infrastructure were affected by the violation.
Infrastructure: other	Tick the box to indicate if another type of infrastructure was affected by the violation. Please also specify that in the text box.
Violation date	Indicate date on which the violation took place. If the violation involves a process over time, please enter the end date. However, if the violation is ongoing at the time of your entry, enter the current date. You can always revise and update the case later by sending in "Development" reports.
Region	Tick the box to indicate the global region in which the situation/violation occurs.
Country	Select from the pull-down menu to indicate the country in which situation/violation occurs.
City, town, village, etc.	Enter the name of the location in which the situation/violation occurs.
Affected persons: total	What is the total number of affected persons?
Affected persons: men	Disaggregate the total number listed of affected persons into how many of these are men (18 years or over).
Affected persons: women	Disaggregate the total number listed of affected persons into how many of these are female (18 years or over).
Affected persons: children	Disaggregate the total number listed of affected persons of both sexes who are under the age of 18.
Affected persons: disabled	Tick the box to indicate if disabled persons were among the total number of affected persons listed, how many and what proportion.
Affected persons: elderly	Tick the box to indicate if elderly persons were among the total number of affected persons listed. Add their number or proportion of the total in the text box, if known.

Affected persons: indigenous	Tick the box to indicate if indigenous persons were among the total number of affected persons. Add their number or proportion of the total in the text box, if known.
Affected persons: migrants	Tick the box to indicate if any migrant populations (migrant workers and members of their families) were among the affected in the total number listed. Add their number or proportion of the total in the text box, if known.
Affected persons: refugees	Tick the box if refugees were among the total number of affected persons listed. Add their number or proportion of the total in the text box, if known.
Affected persons: IDPs	Tick the box to indicate if internally displaced persons (IDPs) were among the total number of affected persons listed. Add their number or proportion of the total in the text box, if known.
Affected persons: other	Tick the box to indicate if any other vulnerable groups were affected among the total number listed. If possible, list the affected groups by their description; e.g., historic victims of discrimination; racial, ethnic, sexual or religious minority, etc. Add their number or proportion of the total in the text box, if known.
Duty holders: the State	The primary duty holder is always the state, bearing the legal obligation to respect (avoid deprivation), protect (ensure against deprivation by others) and fulfill (including aiding those deprived of) the human rights to adequate housing and land.
Duty holders: local authority	Tick the box to indicate if local authorities hold any responsibility in the situation/violation.
Duty holders: international organizations	Please indicate if international organizations hold any responsibility in the situation/violation.
Duty holders: TNCs/MNCs	Tick the box to indicate if transnational corporations and/or multinational corporations hold any responsibility in the situation/violation.
Duty holders: private party	Tick the box to indicate if local private parties hold any responsibility in the situation/violation.
Duty holders: others	Tick the box to indicate if any others institutions hold any responsibility in the violation. Please name them.
Your solution	Please describe briefly how you and/or your organization have proposed a solution to resolve the violation.

Additional information	In case you would like to provide additional information, please use the following fields to upload data here (e.g., in the form of images, PDF, Word files or Excel sheets).
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